



WAYNE STATE
UNIVERSITY

Portfolio Tutorial

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A Closer look at Portfolium

- Students choose university network to join at sign-up
- No cost to students
- Choice in privacy settings
- Allows student to post work in a way that showcases it
- Portfolium provides permalinks
- Allows group work and tagging
- Allows students to see what peers have worked on





See Portfolium in use...

Example Networks

- <https://portfolium.com/network/san-jose-state-university>
- <https://portfolium.com/network/eastern-michigan-university>

Example Projects

- <https://portfolium.com/entry/library-reference-services-to-immigrants>
- <https://portfolium.com/entry/library-management-system-2>

Portfolium also has more in-depth training videos:
<https://portfolium.com/entry/portfolium-training-7>





What's the difference between this and linkedin?

Both are worth having for people that have a variety of different projects that could be showcased.



- LinkedIn is a valuable tool in job-hunting, however it doesn't display creative or academic work well.
- LinkedIn allows posts and videos, but it can get buried in the timeline format.
- It doesn't allow peers to post group work.

How to get started:



Visit

<https://portfolium.com/>

You'll need an email address to create a login.



The screenshot shows the Portfolium website homepage. At the top, there is a navigation bar with the Portfolium logo on the left and links for 'DISCOVER PROJECTS', 'CONNECT WITH STUDENTS', 'FIND YOUR SCHOOL', 'JOIN', and 'LOGIN' on the right. The main content area features a large blue background with the heading 'The Folio Network: Showcasing Student Achievement'. Below the heading is a paragraph: 'A space where you can curate your achievements, projects, and competencies and use them to wow potential employers. Find it in your Canvas account'. An orange button labeled 'CREATE YOUR FOLIO →' is positioned below the text. To the right of the text is an illustration of a 3D bar chart with various icons (a lightning bolt, a shield, a play button, a document, and a checklist) placed on top of the bars. Below the main content area, there is a section titled 'An Ecosystem of Student Success Tools' and a link for 'Big News: Portfolium Network Now in Canvas Read More >'. The footer area is white and contains the text 'An Ecosystem of Student Success Tools'.



Materials you may want to have ready...

- Resume
- A stand-out Power-Point
- A video presentation from a class
- Other projects you would want a potential employer to see

Portfolio will specify the files types it will accept as well.





Once you fill in your account information your portfolio homepage will look something like this:

The screenshot shows a user profile on the Portfolioium platform. The user is Stephanie Weis, located in Detroit, MI. Her profile includes an overview section with an 'EDIT' button, education at Wayne State University (Information Science), and work experience as a Graduate Student Assistant at Wayne State University. The main content area features two 'Project of the Week' highlights. The first is 'It's Time!: The Creative Thinking Project' by Thaddeus Nagey, featuring a group photo of people holding certificates. The second is 'DBG Maker VX ACE Video Game Character Sprites' by Leon Hightower Jr, featuring character sprites. On the right, a 'Profile Strength' section shows a progress bar from 'Rookie' to 'Pro' and a checklist of 11 items, all of which are marked as complete with checkmarks.

PORTFOLIUM Search... Home Discover Jobs Notifications Me **+ NEW PROJECT**

ACTIVITY SUGGESTIONS

Overview EDIT

SW Stephanie Weis
Detroit, MI

EDUCATION

- Wayne State University
Information Science

WORK EXPERIENCE

- Wayne State University
Graduate Student Assistant

SW What have you been working on? +

Thaddeus Nagey's project was selected as a **Portfolioium Project of the Week**
a year ago

PICK OF THE WEEK

"It's Time": The Creative Thinking Project
Creative & Performance 439

Leon Hightower Jr's project was selected as a **Portfolioium Project of the Week**
a year ago

PICK OF THE WEEK

DBG Maker VX ACE Video Game Character Sprites

Profile Strength

Rookie Pro

Complete the steps below to help customize your Portfolioium experience:

- Add 3+ skills to your portfolio projects
- Follow companies
- Add a course you completed
- Add a club, affiliation, or program
- Add your major
- Add your graduation year
- Add your degree type
- Add another school
- Connect with your friends and classmates
- Add your GPA
- Add your resume
- Add an avatar
- Add a cover photo





From here you can begin doing so many things!

Portfolium gives you some ideas on the right sidebar.



The screenshot shows a user profile on the Portfolium platform. The user is Stephanie Weis, located in Detroit, MI. Her profile includes education at Wayne State University (Information Science) and work experience as a Graduate Student Assistant at Wayne State University. The main content area features a post titled "What have you been working on?" with a "PICK OF THE WEEK" badge. The post shows a group photo of people holding certificates, with the caption "It's Time": The Creative Thinking Project (Creative & Performance) and 439 likes. Below this is another "PICK OF THE WEEK" post showing character sprites, with the caption "RPG Maker VX ACE Video Game Character Sprites". On the right sidebar, the "Profile Strength" section shows a progress bar from "Rookie" to "Pro" and a list of 10 items to be completed, all of which are marked as completed with checkmarks.

PORTFOLIUM Search... Home Discover Jobs Notifications Me **NEW PROJECT**

ACTIVITY SUGGESTIONS

Overview EDIT

SW Stephanie Weis
Detroit, MI

EDUCATION
Wayne State University
Information Science

WORK EXPERIENCE
Wayne State University
Graduate Student Assistant

Profile Strength

Rookie Pro

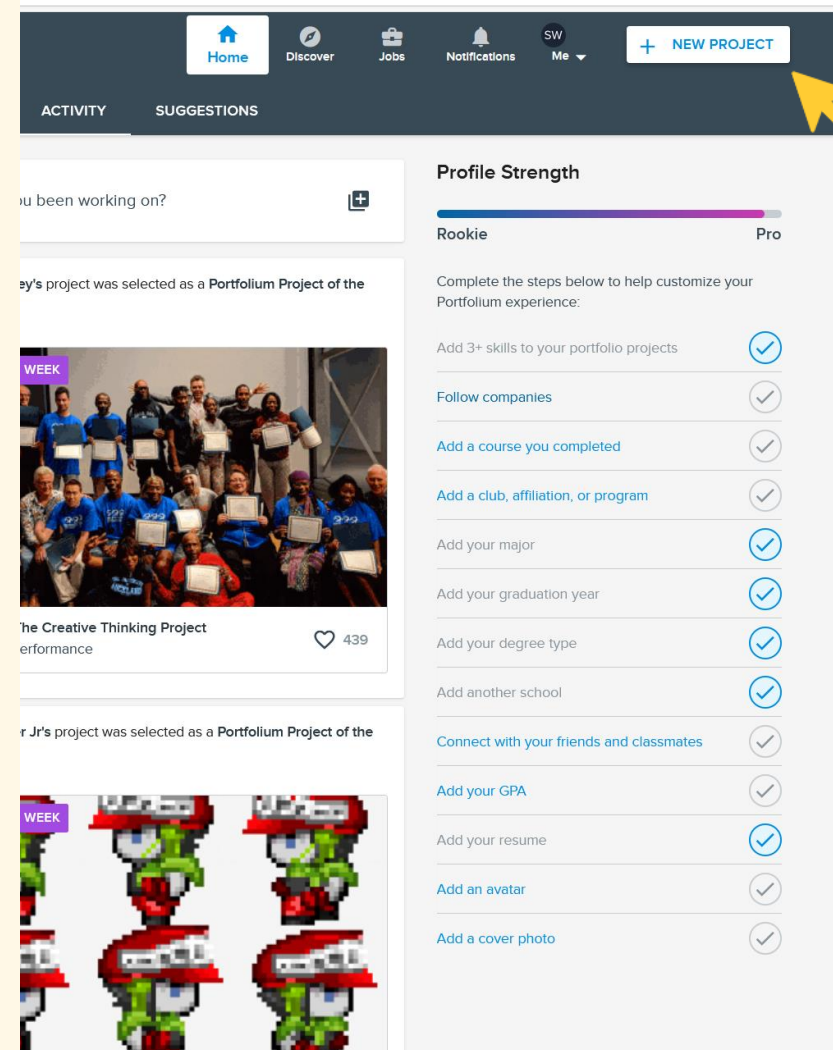
Complete the steps below to help customize your Portfolium experience:

- Add 3+ skills to your portfolio projects
- Follow companies
- Add a course you completed
- Add a club, affiliation, or program
- Add your major
- Add your graduation year
- Add your degree type
- Add another school
- Connect with your friends and classmates
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- Add your resume
- Add an avatar
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You may notice the button that says “+ New Project”

Click that to add a new project!





Upload a project...

Portfolium makes it easy to see what you can upload.



PORTFOLIUM Draft ⚙️ PREVIEW FINISH LATER PUBLISH

Add a project title...

Attachments

Upload files	.pdf, .doc, .xls, .ppt, .mp3, .psd, etc.
Paste a link	YouTube, Prezi, or any website
More options	Google Drive, Dropbox, etc.

Category

Start typing a category...

Description

Describe your project...

Insert link into description

Skills, Tools or Software [Improve these suggestions](#)

Search for a skill to add...

Project Strength

Project titles

Choose a title that clearly describes your project. Good titles include the topic and the format.

Examples of good titles:

- Reflection on my first semester
- My capstone engineering presentation
- Lessons learned in my marketing internship
- Highlights from my community service project

[Get inspired by some awesome projects](#)



Add tags so that others can find your work!



PORTFOLIUM Draft

Insert link into description

Skills, Tools or Software [Improve these suggestions](#)

Search for a skill to add...

Time Management + Social Media + Leadership + Sales + Editing +
Photoshop + Social Networking + Project Management + Graphic Design +
Management +

Teammates

Search for a teammate to add...

Tags

Search for a tag to add...

#education + #org_professionole_ready_2020_p3 + #assessingcriticalthinking +
#training + #leadership + #educ20 + #fiuhonorscollegeportfolio + #1 +
#hc2017 + #fiuhonorscollege +

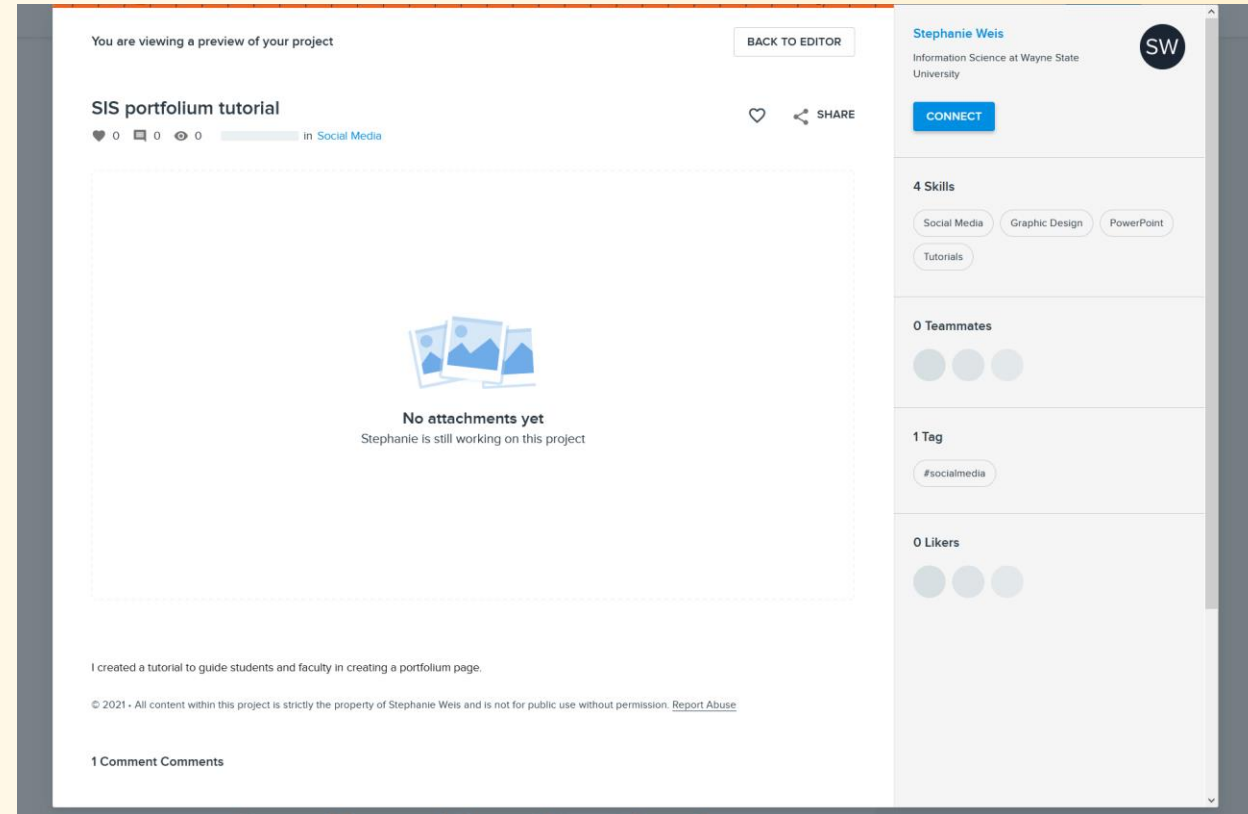
FINISH LATER PUBLISH



Preview Before Posting

Put your best self out there by doing these things:

- Double Check Spelling
- Check that tags are spelled correctly and capitalized if appropriate





Privacy Settings

You can adjust who can view each project that you post.

- Choose **“Public”** for items you’d want to show potential employers
- Choose **“Portfolio Members”** for anyone who has a portfolio account to see your items or **“Connections”** for only people you choose to connect to (or **“be friends with”**)
- Choose **“Private”** if you’re not ready to share yet!



The screenshot shows the 'Settings' dialog for a project in the Portfolioium app. The dialog is titled 'Settings' and has a close button (X) in the top right corner. It contains the following options:

- Visibility:** Four radio button options:
 - Public** (with a globe icon): Anyone on or off Portfolioium
 - Portfolio Members** (with a group of people icon): Anyone on Portfolioium
 - Connections** (with a group of people icon): Your connections on Portfolioium
 - Private** (with a lock icon): Only you
- Comments:** A checked checkbox with the text 'Allow anyone on Portfolioium to comment on this project'.

A yellow arrow points to the 'Public' option. A blue 'DONE' button is located at the bottom right of the dialog. The background shows a 'Draft' project form with fields for 'Add a project title...', 'Attachments', 'Category', 'Description', and 'Skills, Tools or Software'.



Useful Links for creating Portfolios

Building an Online Portfolio

- <https://campuspress.com/student-digital-portfolios-guide>
- <https://portfolium.com/entry/eportfolio-education-transferable-skills>

For more information on Wayne State University's School of Information Sciences career advising:

<https://sis.wayne.edu/students/planning>

